



WMF is a
member of:



Final

Attention to:

- Members of the Executive Committee
- Members of the Technical Committee
- Members of the Youth Committee
- Members of the Audit Committee
- Active Members of WMF

Bern, May 5, 2009

Minutes of the meeting of the Executive Committee of March 27-29, 2009

Place: Winter's Offenbacher Hof, Ludwigstrasse 33-37, GER-Offenbach am Main

Time: Friday, March 27, 2009, 12.15 p.m. to
Sunday, March 29, 2009, 12 p.m.

Presence:	Kjell Henriksson, President (Chairman)	KH
	Dr. Roger Cadosch, Secretary General (Minutes)	RC
	Dr. Gerhard Zimmermann, Sport Director	GZ
	Said Morell, Finance Manager	SM
	Victor Condeço, Representative Europe	VC
	Willy Bauer, Media Manager	WB

Excused:	Kyoji Sato, Representative Asia	KS
	Bob Detwiler, Representative USA	BD

Agenda

1. Greetings, establishment of the quorum, voting rights
KH welcomes in total six Board members each having one vote.

The Board has the power to decide upon every topic as no quorum is required by the Statutes of the WMF.

During this weekend WMF has organized a media&marketing workshop. In total 13 participants from Austria, Denmark Germany, Italy, Portugal, Sweden and Switzerland attended the workshop. The outcome of the workshop will be drawn up in a report.

Official address: World Minigolf Sport Federation, Dr. Roger Cadosch, Steinerstrasse 17, CH-3006 Bern, Switzerland

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2. Minutes of the meeting of November 29-30, 2008 in Offenbach
The minutes of the meeting of November 29-30, 2008 are approved.

3. Minutes of the phone meeting of February 4, 2009
The minutes of the phone meeting of February 4, 2009 are approved.

4. Open issues from last meeting
Discussed. Some are placed again on this agenda.

5. **Minigolf development project**

VC distributes working paper and shows presentation of a minigolf development project.

Requirements:

- interested contact in new nation/existing nation
- material for development minigolf
- coach designated

Board decides to support the project as an official WMF project. Financial support of € 4,000.- for material (1,500.-), admin. expenses (1,200.-), travel expenses (1,300.-). The project will be financed out of the stock reserved for projects of members.

WB adds that translation of Austrian DVD, production of Danish brochure could be part of the material package.

6. **President**

6.1. General information

6.1.1. AGFIS – situation with International Golf Federation

RC informs about confirmation by IGF that minigolf is recognized as sport independent from golf and that IGF has no intention to interfere in the disciplines covered by the WMF. Richard Gottfried is representing WMF during SportAccord 2009 and his report is expected within the next weeks.

6.1.2. Other

None.

6.2. World Games situation 2013, strategy to become member of IWGA

GZ informs that 2013 Games will not take place in Duisburg/GER. No new candidate announced. **GZ** will follow the developments.

6.3. Corporate Games Association

VC informs. Topic postponed.

6.4. Organization of meeting with American Continental Federation

RC informs about exchange of ideas with USA, Mexico and Canada. To organize a joint meeting in spring was not possible. Next possible date would be in Odense. Proposal: 17. August 2009/3 pm. **RC** shall organize the meeting and invite the countries.

6.5. Organization of meeting with Asian Continental Federation

RC informs about current status. WMF was asked by AMF president to support the organization of the AMF meeting. WMF supports the AMF President Mr. Savaré with the costs of the flight from Zurich to Odense (max. € 300.--).

6.6. Strategy for increase of active members from 40 to 50

Ongoing tasks are:

- continuous collaboration with minigolf industry/sponsors

- keeping contact with registrars and other contacts
- offer education program and support in further processes

6.7. WMF office with part-time employee

Board recalls general discussion. Topic postponed to budget discussions.

7. **Mediamanager**

7.1. Communication and media strategy

7.1.1. Undertakings since last meeting

WB informs about developments since last meeting.

7.1.2. Anti-doping communication strategy

WB raises question of missing communication strategy.

Board discusses communication chain and decides the following procedure:

- laboratory announces positive testing to WMF anti-doping officer and athlete
- information forwarded by WMF anti-doping officer to athlete, national association, WMF Board, NADO concerned and WADA
- same time, athlete is asked if he/she makes use of the right to test the B-sample.

Official statements to media is given by media manager in coordination with the president.
Standing orders (rulebook 3.1) updated.

7.2. Presentation material

WB has produced the flyer and print/electronic copies are available. Current project: 'Danish brochure'. An update of MOS chapter is needed and brochure will be finalized as soon as the chapter is ready.

7.3. Newsletter/regular information about work of WMF

Lifting website, first stories on minigolfsportnews.com online. **WB** sees no need for additional newsletter. Possibility to distribute an e-mail automatically about updates of WMF news is checked by **WB** with webmaster.

7.4. Media work for events 2009 (rights before and during WC)

WB will take up the discussion with representatives from Denmark, Portugal and Germany during the M&M workshop.

7.5. Website/IT issues

In order to limit spam e-mail and blocked private accounts the following was discussed and decided:

- new e-mail address for board-distributor;
- distributors may only be used in bcc (blind copies);
- all board members shall use the WMF account for WMF related e-mails

7.6. Sponsor wall / organization of roll-up's and pop-up's

7.6.1. Update sponsor wall

New foil planned for 2010; deadline for gold sponsor updates is 15 January 2010. **RC** is in charge for asking the gold sponsors for renewal.

7.6.2. Transport

GZ keeps sending instructions to organizer for handling boxes, flags, banners and others. For championships 2009 most items are already in place.

8. Delegates Conference 2009/Odense

8.1. Administration

8.1.1. Date, time, location, lunch

DC takes place 16 August 2009 in Odense at the OCC.

RC informs about preparations. Offer of catering service is outstanding. **RC** takes up discussion with Michael Soelling during M&M workshop.

8.1.2. Invitation

Draft invitation and agenda is discussed and amended accordingly.

8.1.3. Schedule for activities during WC week (draft → see enclosure)

Draft schedule is discussed and amended. **RC** shall invite the sponsors right in time.

8.2. Reports of Board members

All board members shall send a report to **RC** by 30 May 2009.

8.3. Motions for changes of Statutes and rules

8.3.1. Motions of Executive Committee

8.3.1.1. General revision of Statutes

Based on recommendations by AGFIS **RC** presents proposals for a general amendment of the Statutes. The list of proposals is completed with a provision regarding the affiliation process in case of more than one registered candidates (clubs/sports institutions; only an association may apply in this case) and the assignment of the membership granted to one single club/sports institution to an association in case of further interested clubs in the respective country.

*[Remark for minutes from **RC** after the meeting: such provision could also be integrated in the new proposed rule 2.11 for the affiliation and responsibilities of member nations. Discussion must be taken up whether it makes more sense to incorporate such detail into the Statutes or into the new rule.]*

RC is in charge to formulate the motions. All motions are spread to the board for comments.

8.3.1.2. Acknowledgement of IOC Charta

RC is in charge to prepare a motion to include a provision regarding the recognition of IOC Charta by WMF in its regularly updated form.

8.3.1.3. Responsibilities for Continental Federations

RC presents draft for a new rule 2.10. Draft is discussed and amended. Motion will be presented to DC. Potential sanctions against continental federations have to respect the general democratic rules of the bodies concerned.

8.3.1.4. Responsibilities for Member Nations

RC presents draft for a new rule 2.11. Draft is discussed and amended. Motion will be presented to DC.

8.3.2. Motions of Technical Committee

GZ informs about the motions which will be submitted by TC and noted some comments by board members. For motions, see summary in minutes of TC meeting 2009, topic 25, page 19 and 20. Motions submitted by TC will be prepared by **GZ** for DC.

Fibre cement plates/homologated material: **GZ** informs about the standard defined at the TC meeting for fibre-cement plates. Density will not be included to the minimum standard requirements. Definition of standard shall be included in the homologation rules (chapter 2.8). Also, brands of products shall be published which meet this standard. Further brands also from other materials than fibre cement can be tested by the measurement company through WMF. If the minimum standard is fulfilled the brand is added to the list of

approved brands. The costs for testing the material (approx. € 1,000.-) must be borne by the production company or any interested supplier. Orders must be placed by WMF to the accredited laboratory.

8.3.3. Motions from member nations

So far, no motions have been submitted by members to WMF office for DC 2009. **GZ** will inform the member nations about the possibility to submit motions discussed in TC but not supported by TC to the DC 2009.

8.3.4. Other Motions

None.

8.4. Budgets 2009-2011

Budget is discussed and proposal to DC is finalized. For budget reasons Board had to decide to withdraw the right of YC to decide about financial support for projects (€ 5,000.- per year) and to integrate this position into the member projects. However, the Board will ask YC to review youth projects and to make a recommendation to the Board for a decision.

Board proposes to Delegates Conference to integrate in the budgets 2010 and 2011 a small sum for a part-time employee each for the Secretary General and Sport Director as a reasonable compensation due to heavy work load for both officials.

8.5. Elections

Possible changes were discussed during the meeting.

9. **Sport**

9.1. Information about meetings of YC

Request to have more referees at Youth championships was discussed during budget. Board has no further questions regarding the minutes of Youth Committee meeting held on 22nd November 2008.

9.2. Information about and motions by TC meeting 30th January – 1st February 2009

9.2.1. Motions to the WMF board (see TC minutes topic 26)

Changes of regulations:

- proposal for amendment of regulation regarding sportswear (only on international level) discussed and approved. Amendment of regulations in rulebook chapters 3.2; 3.3 and 3.4 approved;
- Protests in k.o. matches (situation YWC 2008): proposal by TC approved;
- Text correction of the dual citizenship regulation approved;
- Approved: YWC and SEC changed to 15-18.8.2012; European Championships changed to 29.8.-1.9.2012. Future changes of dates shall be decided by Board in cooperation with the organizer concerned and announced latest 2 years in advance (change of regulation);
- Participation of kids in international championships general class not allowed. Proposal from TC approved and regulation clarified.

GZ will amend the regulations and distribute it.

9.2.2. Motions to Delegates Conference through WMF board (see TC minutes topic 25)
Discussed at topic 8.3.2.

9.2.3. Others

None.

9.3. Work-out of full contract with championships organizer

9.3.1. Award fees and lump-sum sponsoring income

Board discussed the concerns raised by TC WMF in its last meeting and **GZ** recalls these concerns regarding the risk to loose candidates. The board recalls the importance for the minigolf sport of organizing championships on high level. To finance the tasks of WMF and continental federations (see also list of services provided by WMF below 9.3.4) championships fees seem not to be sufficient and sponsoring income must be shared with WMF/continental federations. Currently, championships result in a loss for WMF and continental federations due to costs triggered in particular for referees. Such loss must otherwise be financed from membership fees and other income.

Championships fees remain unchanged (see rule in chapter 2.2).

Board decides to change the 20%-sponsoring split to a lump-sum negotiated on a case-by-case basis (as discussed during last meeting; see minutes of meeting November 2008, page 8).

9.3.2. Clear duties of organizers to keep WMF updated about development (including schedule with steps in progress)

Based on current situation around WC 2009 the board discussed possible improvement in terms of communication and reliability.

To have more safety for well organized preparations to the championships the Board decides to include into the championships contract:

- time-schedule to help organizer completing important steps;
- request for key confirmations about location and major financing of the event (from government and/or main sponsors);
- possibility to withdraw the championships if duties and deadlines are not met;
- use of WMF approved tournament software provided by WMF;
- use of WMF approved real-time result system provided by WMF.

9.3.3. General discussion about strategy to find reliable championships organizers

Discussed in 9.3.2.

9.3.4. List of services by WMF

Following services are granted to championships organizer:

- name of championships
- know-how transfer
- support by WMF officials
- referees
- rulebook
- official invitation
- tournament software

9.4. International championships 2009

9.4.1. Youth NC and Youth EC Waldshut (Germany)

GZ informs. Education programs will be offered as follows:

- anti-doping program for coaches and players during YEC Waldshut
- referee program for interested referees during YNC Waldshut

Invitations to education programs are handled by **PA**.

9.4.2. WC general class in Odense (Denmark)

GZ informs about open topics Beside the board meeting a common agreement with Michael Soelling and Leif Meitilberg for all open topics regarding technical issues could be arranged. Financial topics have been solved by **SM** and media topics by **WB**. Issues related to the championships contract are handled by **RC** with the organizer.

9.5. Information about international championships 2010

9.5.1. Youth NC and Youth WC – status of application

GZ informs about status of application from Sochi/RUS. **PA** will visit the location in May and report to TC and Board. Award decision will be taken at next Board meeting.

9.5.2. Asian championships

No follow-up. Information from Japan expected about location, number of courses, etc.

9.5.3. American championships

No follow-up. Next information expected during meeting in August (see topic 6.4).

9.5.4. European championships

VC and **GZ** inform. SEC 2010 open; candidate existing.

9.6. Information about international championships 2011

9.6.1. Youth NC and Youth EC – status of application

Upon recommendation by YC and TC the YNC and YEC 2011 are formally awarded to Naturns/Italy.

9.6.2. European championships

No candidates for SEC 2011 yet.

9.7. Further applications for international championships of WMF

WC 2013: Germany is interested, but no contract signed yet.

YWC 2012: Germany is interested but no contract signed and application is dependent on the decision about WC 2013 and the decision to move the date away from the period of Olympic Games 2012.

GZ asked again all WMF active members at 16th December 2008 with deadline of 20th January 2009 for other applications. But there are no other candidates yet.

9.8. WMF anti-doping strategy

9.8.1. Overview status of implementation of WADA code within the active members

9.8.1.1. Information/overview

GZ informs about various aspects.

9.8.1.2. Asking nations for in-competition tests

GZ will ask selected nations to organize in-competitions tests 2009 to fulfil WADA requests.

9.8.1.3. Support for members to get compliance, especially for small members

Support will be granted on a case-by-case basis. **RC** and **GZ** will try to get helpful answers during the WADA seminar in Lausanne in April 2009 and by AGFIS.

9.8.1.4. Sanctions to non-compliant members

Board will decide about necessary sanctions later. First, WMF should work with a support strategy.

9.8.2. Agreement between EMF and WMF re transfer of anti-doping tasks

Draft was circulated February 2009. Board WMF approves draft contract; **VC** informs that no decision has been taken by board EMF. Originals signed by **KH** and **RC** are handed over to **VC** for counter-signing.

9.8.3. Transfer of whereabouts responsibility to NADO's

GZ informs that selected NADO's are not willing to take over whereabouts responsibilities. Only the German NADO signed the letter of authority. Swedish NADO refused. NADO in Netherlands points out that minigolf does not have the status of 'elite sport federation' in

the Netherlands anymore, which makes a responsibility transfer impossible. Discussion with other NADO's are ongoing.

9.8.4. TUE strategy for IRTP-members and all participants at international championships
GZ informs about current issues. TUE overview (should be worked out by Elias Orvomaa/FIN as member of the TUE panel) is currently missing. Basic idea for the general TUE procedure is that existing national TUEs are checked and finally approved by WMF TUE panel. Unfortunately, some NADO's are not using English version of TUE forms. **GZ** will work on a general TUE procedure, spread it to members and publish it on WMF website.

9.8.5. Completion anti-doping committees
Open positions are available. **SM** will pass list with open positions to Bengt Svensson for completion.

9.8.6. Further process of anti-doping strategy of WMF, education program
GZ informs about planned revision of IRTP for 2010. Education programs are planned for the upcoming international championships 2009.

9.9. General issues Technical Committee

9.9.1. Course approval by members – status

GZ informs that meanwhile 738 courses worldwide are approved. Some members still did not start the process. **GZ** is in contact and will follow up on a continuing basis. In addition, validity of approval (3 years) will be printed on stickers of course approval plates in future.

9.9.2. Database for players (period of validity for signed invitation forms)

GZ starts work after 2009 nations cups. **RC** checks possibility of having unlimited or long term approval by participants to avoid paperwork at every championship.

9.9.3. Database for approved courses

GZ works on publishing a database together with the webmaster.

9.9.4. Others

9.9.4.1. Result management with PDA's for scorekeeping at championships

Board agrees that result management with PDA's is a positive step. Obligation of championships organizers to use system provided by WMF must be included in the championships contract (see topic 9.3.2).

9.9.4.2. Competition between BangolfArena and "Tampere system"

Board discusses the current situation with different systems used. **SM** informs about system using ipod and BangolfArena. This system can be used for other tournaments as well. **GZ** is asked to check, if the organizer of YNC and YEC 2009 still could use the ipod-system. **SM** offers to visit a tournament in Gothenburg beginning of May 2009, where the live-system is in use. Testing of system is handled by **GZ** and **SM**.

9.9.4.3. "World Crazy Golf Championships" Hastings

GZ informs about discussions with BMGA. Name change to be in compliance with WMF rule is planned for 2010 in cooperation with BMGA.

9.9.4.4. BMGA request for temporary exception to allow courses with less than 18 lanes

GZ informs about background of request to allow an exception discussed with BMGA officials beside the TC meeting in Odense 2009. Board agrees to an exception until 31st December 2014. **GZ** points out, that this is not a general exception, but only a help to support BMGA to come closer to WMF in the next years. **GZ** is in charge to work on it as soon as the official letter of BMGA is available.

10. Financemanager

10.1. Financial statements 2008 (final version)

SM presents financial statements 2008. Board decides to depreciate outstanding membership fees from Cyprus, Moldavia, Serbia and Singapore. Also, outstanding sponsoring income Zygarowski is depreciated.

10.2. Audit of financial statements 2007/2008

Audit is scheduled for 23/24 May 2009, in Kloten/CH.

10.3. Outstanding income

10.3.1. Membership fees

Discussed.

10.3.2. Other

Discussed. Reminders for outstanding income will be sent out.

10.4. Budget check

Discussed.

10.5. Projects of active members to get financial support

10.5.1. Other projects submitted

VC submits proposal of Portuguese Federation to support the education and development project 'Mini&Golfi®'. Board approves requested budget of € 1,500.—.

Board must discuss general procedure for youth projects with YC (see also topic 8.4).

11. Secretary General / Office

11.1. Member statistics 2009

RC informs about current status; active members are kept. Outstanding statistics from various countries. Board recalls the sanctions in case statistics are not submitted by 31 March/31 May. **RC** will ask webmaster to publish countries with missing statistics.

SM announces that following members did not pay 2008 member fees: HUN, CZE, ITA, ROM. As long as member fees are not paid, said nations are not allowed to participate in international championships.

11.2. Update Regulation 3.1 Standing orders (see Annex)

RC proposes updated regulation. Changes: headquarter replaced by seat (1.); 'rule' replaced by 'regulation' (5.4). New art. 2.4: all board members can appoint a secretary to work on an honorary basis. Part-time employees to be approved by DC within budget process. Art. 6.4: responsibilities of sportdirector added for different tasks. Art. 6.5.5 media responsibility in case of doping cases defined. Art. 6.7 (new): tasks of anti-doping officer added (complete list to be prepared by **GZ**). Art. 7.4 Invitation of additional participants at meetings added.

*[Remark from **GZ** after meeting: the standing orders need to be revised on next occasion e.g. regarding duties of the single executive committee members, column for budget items (annex 1 to standing orders).]*

New Annex: responsibilities for championships.

Board approves the updated standing orders with changes.

11.3. New homologation contract

11.3.1. Termination of existing contracts for approval of minigolf balls

RC informs about development in the field of licensing of minigolf balls. To protect the interests of WMF against the offence of Mr. Hartmann the board has appointed a lawyer skilled in the field of homologation of sports material. **RC**, taking the advice of the lawyer is confident to close the case with positive outcome for WMF.

RC proposes to replace the ball licensing contracts already valid since several years and to re-negotiate the contracts with the supporters. Board decides to empower **RC** to terminate the existing contracts upon need.

11.3.2. Negotiations with ball producers for new homologation contract

Discussed in 11.3.1.

11.4. Update Regulation 3.4 Licensing regulations for balls (re golf balls)

RC presents draft update for regulation 3.4. regarding wording and golf balls.

Production of golf balls: **RC** recalls that all producing companies were asked in 2008 to submit offers for production of golf balls. Only 3D-company was willing to produce golf balls to start this rolling.

Changes: 1.2 clarification that validity is only related to golf balls. Validity of golf balls is reduced to three years.

Regulation approved, with changes.

11.5. Update sponsor package / increase services

11.5.1. Services for sponsors (general/during championships)

Board discusses the need to inform sponsors about minigolf development on continuous basis. As a consideration for increased sponsoring fees the following is added to the package:

- free advertisement for gold sponsors on publications
- joint information booth for gold sponsors at all international championships
- rolling advertisement banner on bangolf arena (if possible) for gold sponsors

As of 2010 prizes should be raised to € 1,500.- (gold) and € 750.- (silver).

11.5.2. Information course builders about candidates for championships

Discussed. General procedure for application form to add type of minigolf systems and location of the existing or planned championships courses, forward to sponsors/members, etc.

11.6. Use of Bangolf Arena software for all international championships / collection of advertisement fees to finance software

Discussed in 9.3.2 and 11.5.1. **SM** will talk to software developer regarding possibility to include sponsors of member nations. Topic will be discussed again during next meeting.

11.7. Members

11.7.1. Situation Slovenia (letter of 20 January 2009)

Board discusses the letter submitted by Slovenia (problems with fulfilling member duties). Few nations face similar problems. Board still offers support upon request. **WB** shall talk to Slovenia to figure out any current need.

11.7.2. Situation Serbia

RC informs about changes in Serbia. Discussion ongoing an possible steps discussed on next meeting.

11.8. Registrars, new applications

11.8.1. Provisional membership to China / Hello ProMinigolfClub

RC informs about complete application package submitted by Hello ProMinigolfClub. Said candidate is very active, whereas the other registrar for China (Mr. Gerstner) remained inactive towards WMF over the last months. **GZ** adds comments from his side regarding Mr. Gerstner.

The Board decides by majority to postpone the decision for granting the provisional membership to Hello ProMinigolfClub. Both registrars will be encouraged to come to Odense. **RC** is in charge to inform the candidates about the next steps and to invite them to a joint meeting working for a joint application. Agreed in the board meeting that a WMF membership can be granted to an association, where all registered clubs are involved, as soon as more than one club is registered in the territory of one country.

11.8.2. Education program for registrars (coach pool, manual + material, equipment)

Topic delayed. **RC** will spread actual list of coach pool.

11.8.3. Support for trainings session

No pending requests.

Turkey: trainings sessions were organized recently in North Cyprus (by Victor and Anabela) and Bursa (by Pasi Aho). Both courses inspected and approved by WMF official in accordance with new regulation 3.9.

11.8.4. Situation in Turkey, Nigeria

VC informs about legal requirements for setting-up an association in Turkey. Both registrars will be encouraged to come to Odense. **RC** is in charge to inform the candidates about the next steps and to invite them to a joint meeting working for a joint application. Agreed in the board meeting that a WMF membership can be granted to an association, where all registered clubs are involved, as soon as more than one club is registered in the territory of one country

Board discusses ongoing activities in Nigeria. Nothing to be decided for now.

12. **Continental Federations**

12.1. Report Asia

Not present.

12.2. Report USA

Not present.

12.3. Report Europe

VC informs; no more pending issues.

13. **Various**

None.

14. **Next Meeting**

Scheduled for Saturday, 15. August 2009, 2 p.m.

Prior to board meeting are the meetings with China and Turkey.

15. Allowances for expenses

1 (one) day.

Closed: March 29, 2009 at 12 am.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R. Cadosch', written in a cursive style.

Dr. Roger Cadosch
Secretary General